

COURTYARD HOMEOWNERS ASSOCIATION
BOARD MEETING AGENDA
TUESDAY NOVEMBER 18, 2014
6:30 p.m.
OFFICE BLDG. @ Courtyard Dr. & NSIC

I. Call to Order: All board members with the exception of Doug and Jamie were present. Marilyn Childress, represented Goodwin Management,

II. Approval of August 19, 2014 meeting minutes: Henry made a motion to accept the minutes. Jim seconded and all approved. Note for record that we did not meet in September & October 2014

III Committee Reports: Reports attached on list of Board Reports

- A. ECC: None
- B. Community Park: Terry Edwards has volunteered to be our new park chairman.
- C. Landscape /Decorating: Ed sent 2 bids for review to build raised stone beds in a couple of locations to help with washing/erosion. Leslie moved to accept the bid from Keith Sexton for \$5579 and to do the work in 2015. Cathleen seconded and all voted to accept the bid.
- D. Security: None
- E. Welcome: The Welcome packet has been updated and is full of good, current information.
- F. Social: Halloween was great! Nothing else is scheduled until Easter.
- G. Communications: None
- H. Compliance: None
- I. Kayak: There have been 3 move outs and 3 move in's. Waneen brought up an issue of erosion that needs to be addressed either temporarily (less expensive) or permanently. A couple of people are helping look into it and she will get back to the board with a recommendation.
- J. Fire Safety & Prevention: Included in Leslie's report. There have been a couple of training sessions on how to assess the outside of homes.

IV. Financial – 2015 budget estimates due: Jim sent out a draft of the 2015 proposed budget to Board members and committee chairs to get their input before final consideration at next meeting.

V. New Business

- A. Requiring homeowners to report contact information on tenants: Leslie will prepare a request to homeowners that they provide contact information for any tenants they have living in their Courtyard home." This request will explain why the information is needed and will be included with proxy materials mailed in January."

- B. Penalty for allowing dogs off leash in the Park during private parties: Leslie moved that a statement be added to the Park Reservation form to say that the deposit will be forfeited if there are reports or complaints from other Courtyard residents that dogs belonging to anyone attending the party were allowed off the leash in the park. Waneen seconded and all approved.

- C. Set date for 2015 annual meeting – Sunday, January 25.
- D. Bids for tree & brush clean-up in multiple common areas: The bids were included in Leslie's Board report. She has 4 bids but has some questions to be answered and she will get back to the board with her recommendation.
- E. See III C. Landscaping Report

VI. Old Business

- A. Updating contract and procedures for Boat Storage Area: This will be a project for next year.
- B. Runoff & erosion controls needed for kayak rack area will be addressed in 2015
- C. Traffic lane & turning stripes at main entrance – DONE

VII. Set next meeting date – December 16, 2014

VIII. Adjourn: Waneen made a motion to adjourn seconded by Henry. All voted to adjourn.

Approved: Waneen Date: 12/10/14
or
Approved as Corrected: _____ Date: _____