

**COURTYARD HOMEOWNERS ASSOCIATION  
BOARD MEETING AGENDA  
TUESDAY DECEMBER 16, 2014  
6:30 p.m.  
OFFICE BLDG. @ Courtyard Dr. & NSIC**

I. Call to Order: All board members with the exception of Doug and Jamie were present, as was Marilyn Childress for GMI

II. Approval of November 18, 2014 meeting minutes: Cathleen made a motion to approve, with a 2<sup>nd</sup> by Henry. The minutes were approved as submitted.

III Committee Reports

- A. ECC: Diana presented a written report for the record.
- B. Community Park: Terry presented his written report
- C. Landscape /Decorating: No report. The board noted that the front entrance lighting looks wonderful.
- D. Security: No report
- E. Welcome: No report
- F. Social: Submitted her written report
- G. Communications: Andreas has finished the revisions on the website and it will be up and going shortly. An eblast will be sent out when it is ready.
- H. Compliance: No report
- I. Kayak: one owner has sold and the space has been filled.
- J. Fire Safety & Prevention: No report

IV. Financial – 2015 budget review & finalize: *Questions were raised as to whether* ~~can~~ we legally delay the mailing of the assessment notices until 1/1 of each year? Marilyn will check the CCR's. Jim will review the year end, refine the proposed budget and send it out to the board for approval in January

V. New Business

VI. Old Business

- A. Updating contract and procedures for Boat Storage Area - pending
- B. Runoff & erosion controls needed for kayak rack area - pending
- C. Tree & brush clean-up in multiple common areas – done 12/10/14
- D. Collecting contact information on tenants - pending
- E. Penalty for allowing dogs off leash in the Park during private parties - pending
- F. Website updates - pending

VII. Set next meeting date – February 17, 2015 (January covered in annual mtg)

VIII. Adjourn: Cathleen made a motion to adjourn; waneen 2nded....

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
or  
Approved as Corrected: *Spice Craven* Date: *2/17/15*