

**COURTYARD HOMEOWNERS ASSOCIATION
BOARD MEETING MINUTES
TUESDAY OCTOBER 18, 2016
6:30 p.m.
OFFICE BLDG. @ Courtyard Dr. & NSIC**

- I. Call to Order: Leslie called the meeting to order. All board members were present except Waneen, and Doug. Marilyn Childress, Association Manager for Goodwin Management was also present.
- II. Approval of September 20, 2016 meeting minutes: Henry moved to accept the minutes as presented, Cathleen seconded and all voted to approve the minutes as submitted.
- III. Committee Reports
 - A. ECC: No report
 - B. Community Park: Terry reported that he 2016 Fall Park Volunteer Day was Saturday, 10/15/16. We had outstanding attendance. The volunteers replaced the rotting timbers around the playground area with composite plastic timbers. We also filled the playscape with 20 yards of certified Kiddie Cushion mulch made for playgrounds. It looks fantastic. Pictures from the event will be in the next *Caller*. Thanks to all who attended and assisted.
 - C. Landscape /Decorating: No report.
 - D. Security: No report
 - E. Welcome: Denise reported that the Welcome Committee is caught up on visits with only two visits in progress. Home sales activity in the Courtyard has slowed down. She also forecasted that the committee will come in slightly under budget for 2016.
 - F. Social: No report.
 - G. Communications: No report; however we are still looking for an editor for the newsletter.
 - H. Compliance: The two vacant lots have been mowed; emails are going out to homeowners not in compliance on such things as trash containers, tree height over sidewalks & general maintenance.
 - I. Kayak: Waneen provided a written report that 59 of the total 60 Tait's Rack slots have confirmed leases. One is pending resolution and there are 11 on the wait list.

J. Fire Safety & Prevention:

Home Ignition Zone Evaluations YTD:

- Evaluations continue.
 - 14 Completed
 - 4 Pending
 - 9 "Cold Cases"

Solicitations for home evaluations continue via Welcome Committee visits.

Wildland Fuels Management:

- Had lengthy meeting on September 27th with Austin Fire Dept.-Wildfire Division Captain Josh Portie. Capt. Portie is helping us our perimeter jurisdiction to clear fire fuel debris and is looking into getting us assistance from the City for our fuels management work.
- Efforts to remove fire fuel in the common is continuing.

Firewise:

- Courtyard HOA hosted the October 27th Austin area Community Conversation Workshop on behalf of AFD Wildfire Division. This Workshop is part of the National Fire Protection Association's (NFPA) Wildfire Division's efforts working with communities in high risk areas to collect feedback and input for developing future wildfire resources and education.
- Monthly *Caller* articles and FSC website updates continue with focus on ember protection, embers being the greatest threat to homes in a wildfire.
- Added information about "WarnCentralTexas" to November *Caller* article and will post information about this safety program permanently on website.
- Will be filing Annual FSC report on due November 15th as part of support for renewal of Courtyard's 2017 Firewise Community designation.

Evacuation:

- Introducing "WARNCENTRALTEXAS"
WarnCentralTexas will be a new and important part of our Community's preparation plans in the event of a wildfire. WarnCentralTexas allows emergency personnel in our local area to directly contact us by phone, text or email during a wildfire alert or evacuation, or other disaster or public safety event. Using WarnCentralTexas, emergency response teams can warn residents about dangerous conditions and situations as events unfold. They can quickly give specific directions that affect our neighborhood such as evacuation orders and directions.

- V. Financial: Jim reported approximately \$92.5K in the bank at the end of September. Input for 2017 budget planning was discussed.

VI. New Business

- A. Repaving & restriping boat storage area and/or Park road & parking area. After discussion, it was decided to move further consideration of this work to next spring.
- B. Entrance notice board.
- C. Lowering of Lake Austin: Suzi Chase, Constituent Liaison, from Sherri Gallo's office advised a request has been made to the City of Austin to lower the lake in January, 2017.

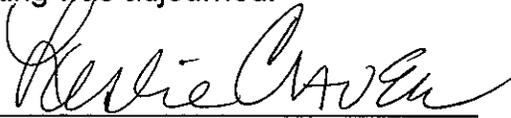
VII. Old Business/Pending Activities

- A. Rezoning request & approval of development plan for Champions Tract 3
 - Traffic impact and effect on 360/West Courtyard traffic signal timing.
 - October 20 City Council Agenda.
- B. Flood debris clean-up – getting estimate for clean up.

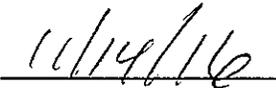
VIII. Set next meeting date – November 14, 2016.

IX. Adjournment: Cathleen moved to adjourn, Leslie seconded, and after approval from all, the meeting was adjourned.

Approved: _____



Date: _____



or

Approved as Corrected: _____

Date: _____