

**COURTYARD HOMEOWNERS ASSOCIATION BOARD MEETING MINUTES**  
**TUESDAY, October 19, 2021, 6:30 PM**

**Location: Courtyard Atrium Office Building, 5910 Courtyard Drive**

I. Call to Order: Konavis Smith, Vice President of the Board, presided at the meeting. Waneen Spirduso, Janet Wright, Henry Mistrot, and Meredith Massey-Kloetzer were present. Denise Hogan and Jim Lloyd were not present but provided their voting proxy in writing via email to Konavis Smith. Marilyn Childress, Association Manager for Goodwin Management was also present.

As a point of order, the Board approved amendments to the Agenda, as follows:

- A. Add to Section II, Item A. Adoption of email Board vote dated October 15, unanimous approval of a service contract with Susan Scallon to assist with site plan review for Hotel on Champion Tract 4.
- B. Add to New Business: Board vote to approve 2021 budget increase up to \$5,000 for tree trimming due to price increase from our tree vendor.

II. Approval of September 21, 2021 meeting minutes: Meredith moved to accept the minutes as presented. After a second by Waneen, all voted to approve the minutes.

III. Committee Reports

- A. ECC: Diana Apgar provided a written report.
- B. Community Park: Terry Edwards provided a written report.
- C. Landscape /Decorating: Ed Ueckert provided a written report.
- D. Security: No report.
- E. Welcome: No report.
- F. Social: No report.
- G. Communications: No report.
- H. Compliance: John Darmanin provided a written report.
- I. Kayak: Jim Vence provided a written report.
- J. Fire Safety & Prevention: Richard Stelzner provided a written report.
- K. Area Development & Governmental Liaison: Denise Hogan provided a written report.
- L. Boat Storage & Launch Area (new committee)

IV. Financial: Jim provided a written report. Additionally, a motion was made by Waneen and seconded by Janet to increase the Tree trimming budget by \$5,000. All voted to approve.

V. Old Business: none.

VI. New Business:

Amend 2021 Tree Trimming budget:

A motion was made by Waneen and seconded by Janet to increase the Tree trimming budget by \$5,000 due to vendor increase in cost. All voted to approved.

VII. Neighbor Questions

VIII. Set next Board Meeting date: November 16, 2021 at 6:30PM.

IX. Adjournment: Meredith moved to adjourn, Waneen seconded, and after approval from all, the meeting was adjourned.

Approved: Denise Hogan, President

Date: 12/14/21