

COURTYARD HOMEOWNERS ASSOCIATION BOARD MINUTES
TUESDAY, AUGUST 23, 2022, 6:30 PM
Location: Atrium Office building lobby, 5910 Courtyard Drive, Austin TX 78731

- I. Call to Order: Konavis Smith, Jim Lloyd, Waneen Spirduso, Janet Wright, and Meredith Massey-Kloetzer were present. Henry Mistrot was not present. Marilyn Childress, Community Manager for Goodwin Management was also present.
- II. Approval of June 28, 2022 meeting minutes:
 - A. Board Vote to approve updates to Tait's Kayak rack lease forms and rules, unanimously approved.

Meredith moved to accept the minutes as presented and the inclusion of item A, and after a second by Janet, all voted to approve the minutes.
- III. Committee Reports
 - A. ECC: Diana Apgar submitted reports for June-August
 - B. Community Park: Terry Edwards submitted a written report
 - C. Landscape /: Ed Ueckert submitted a written report. Ed gave a shout out to Jim Lloyd for his help in solving a electric pole support issue. He also suggested an additional storage shed in the park and will look into and report back.
 - D. Security: Jim Lloyd submitted a written report.
 - E. Welcome: Erik Maye submitted a written report.
 - F. Social: Joany Price submitted a written report.
 - G. Communications: Jen Harold did not submit a report.
 - H. Compliance: No report submitted.
 - I. Kayak: Jim Vence submitted a written report.
 - J. Fire Safety & Prevention: Richard Stelzner submitted a written report. "Stay diligent in keeping an eye on your property for possible fire related issues/possibilities."
 - K. Area Development & Governmental Liaison: Denise Hogan submitted a written report.
 - L. Boat Storage & Launch Area: Jim Lloyd presented a written report. The electric for the new gate is in process. It will most likely take 2-3 months for the permit .
- IV. Financial:

Jim Lloyd reported as of 7/31/22 the association has \$193,985.35 in the bank accounts. There are currently have 8 residents that owe a total of \$3,970 in past dues and penalty fees with 3 residents completely unpaid. 14 residents have prepaid credits totaling \$5,603.27.
- V. Old Business: Waneen made a motion to move to a key fob system. Meredith provided a 2nd and all approved. Terry will provide cost for the 2023 Budget.
 - A. Board Vote: Security camera for Park & Boat Storage Lot gates: Tabled: Jim is still investigating adding cameras to several areas in the park and boat storage. More information to come.
 - B. Park pier repair Update: Done and under budget thanks to Jim and Ed.
- VI. New Business:

Konavis thanked Denise for her exemplary service and leadership for her service to the community. She will continue to serve on committees.

 - A. Board of Directors Vacancy: The Board is accepting nominations and volunteers. They

will be conducting interviews for the position.

B. Board Vote: Courtyard Boat Launch and Boat Trailer Storage Area Rules:

1. Janet made a motion to accept Jim's revised Rules and to add the Lease to the website.
- 2 The following issues were raised and discussed:
 - a. Owners who have boat storage parking spaces that are not in compliance with the existing rules will have 30 days to comply with the rules or will be required to relinquish their spots. Meredith provided a second and all approved.
 - b. Trailers with boats only may be stored. No empty trailers. Tabled
 - c. Trailers may not be stored longer than 60 days without a boat on it. Tabled
 - d. Impose a lease term: no motion
 - e. Requiring proof of ownership before qualifying for the lease. : Already required, so it needs to be enforced.

VII. Neighbor Questions: None

VIII. Set next Board Meeting date: September 27, 2022 at 6:30PM.

IX. Adjournment: Meredith moved to adjourn, Janet seconded, and after approval from all, the meeting was adjourned.

Approved: _____ Date: _____