

COURTYARD HOMEOWNERS ASSOCIATION BOARD MEETING AGENDA

TUESDAY, September 19 2023, 6:30 PM

Location: Atrium Office building lobby, 5910 Courtyard Drive, Austin TX 78731

- I. Call to Order 6:34. Konavis Smith, Charles Crooks, Waneen Spirduso, Meredith Massey-Kloetzer, Henry Mistrot, and Stu Hare were present.
- II. Approval of July 18, 2023 meeting minutes Henry made a motion for approval, Charles seconded the motion. Alice English, the new Goodwin Manager was introduced.
- III. Committee Reports
 - A. Environmental Control Committee. Diana Apgar provided a written report and said that several new forms have been developed regarding the depositing of money from members with Goodwin.
 - B. Community Park: Terry Edwards requested a budget increase in order to increase the Park Custodian's salary and also to pay for the materials used to clean the park. October 14th will be the Fall Volunteer Cleanup day.
 - C. Landscape /Decorating: Ed Ueckert has been working with Mark Benson on the rose beds near the CHOA entry to prepare those beds for replanting when the weather becomes appropriate. The planned cost will be \$3,300. Also, Center Court paid for removal of the dead tree on that property.
 - D. Security: Charles Crooks reported that all has been quiet, no new security issues. He cautioned that with the holiday gift shopping season members should be alert for porch pirates.
 - E. Welcome: Erik Maye. Everything that was formally handed to newcomers by the committee is now on the CHOA website. This will reduce the email packages sent to new owners/residents. The committee will also coordinate with the Fire Safety Committee to maintain our Firewise status. They continue to update and manage the CHOA Directory, and are working with Alice regarding the transition of CHOA Escrow Reports.
 - F. Social Committee: Joany Price reported that the next social event will be BooFest, to be held on October 31st from 5:30 to 6:30 on Tom Wooten Island. Christal May will help with the organization.
 - G. Communications: Charles Crooks indicated that they are planning ways to utilize Town Square for more community communications.
 - H. Compliance. Janet Wright. Since the last board meeting in July, there have been five drive through exams by Goodwin. The violations have been trash cans left out on the street too long (11), other items left out (6) and tree trimming needed (6). Most of these citations were first time notices and only two homeowners received fines for second or third citations.
 - I. Kayak: Jim Vence. Overall status of Kayak Rack is good – no operational issues. 100% occupancy with 21 residents are on the Wait List. Several open issues that are under discussion by the Kayak Committee and Board were listed in the written report.
 - J. Fire Safety & Prevention: Richard Stelzner provided a detailed written report, and reported verbally that several communities have developed both Firewise and evacuation plans. No meetings were held, but the committee is keeping up with Firewise meetings and is on target to enable CHOA to be renewed by Firewise when our five year period requires it.

- K. Area Development & Governmental Liaison: Denise Hogan is leading a group within CONA to dialog with the City and The Planning Commission to advance a recommendation to City Council for the creation of a Regulatory Plan for our RM2222 West Corridor that would address and help shape how new developments and redevelopments, such as traffic, climate resiliency and sustainability, infrastructure for water, and other key issues are added to our area.
 - L. Boat Storage & Launch Area: Meredith. One resident lessor did not renew his dry slip. One resident moved off the waitlist and now occupies the vacated dry slip. One resident requested to be added to the waitlist.
- IV. Financial: Stu Hare presented and reported and CHOA Budget which is due 10/31/23. He also expressed satisfaction in working with our new Goodwin Manager, Alice.
- V. Old Business:
A. No Old Business
- VI. New Business:
A. No New Business
- VII. Member Questions/Comments Limit of 5 minutes or less per person.
This section is for presentation only; items presented or questions asked may be tabled for further consideration by the Board.
- VIII. Next Board Meeting date: October 17, 2023 at 6:30 PM.
- IX. Adjournment Motion made by Stu Hare at 7:23 and Seconded by Charles Crooks. Passed unanimously.